



Department of Purchasing & Contract Compliance

Felicia Strong-Whitaker, Interim Director

November 16, 2012

Re: 12CT86240A Tax Bill & Refund Mailing

Dear Quoter(s):

Attached is one (1) copy of Addendum 1, hereby made a part of the above referenced **12CT86240A Tax Bill & Refund Mailing**.

Except as provided herein, all terms and conditions in quote referenced above remains unchanged and in full force and effect.

Sincerely,

Carolyn Towns

Carolyn Towns
Procurement Officer

Winner 2000 - 2009 Achievement of Excellence in
Procurement Award • National Purchasing Institute



12CT86240A Tax Bill & Refund Mailing

Addendum No. 1

Page Two

This Addendum forms a part of the contract documents and modifies the original quote documents as noted below:

- **The RFQ due date and time has changed from Friday, November 16, 2012 at 2:00P.M. legal local prevailing time to Tuesday, November 20, 2012 at 2:00P.M. legal local prevailing time**
- **All questions submitted for clarification are listed on the attachment.**
- **No. 5 Pricing sheet is deleted in its' entirety and replaced by revised pricing sheet, attached hereto.**

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

The undersigned proposer acknowledges receipt of this addendum by returning one (1) copy of this form with the proposal package to the Purchasing Department, Fulton County Public Safety Building, and 130 Peachtree Street, Suite 1168, Atlanta, Georgia 30303 by the quote due date and time **Tuesday, November 20, 2012 at 2:00P.M. legal local prevailing time.**

This is to acknowledge receipt of Addendum No. 1, _____ day of _____, 2012.

Legal Name of Bidder

Signature of Authorized Representative

Title

ATTACHMENT

Unit Pricing

<i>Item No.</i>	<i>Item Description</i>	<i>Estimated Quantity</i>	<i>Unit of Issue</i>	<i>Unit price (\$)</i>
1	Bi-fold bills size 8½" x 11"	400	price (\$) per thousand (M)	
2	Insert a bi-folded 8 ½" x 11" tax bill, a 3 ½" x 8 ½" pamphlet and a number 9 return envelope into an outside mailer with the address showing through the window, and deliver to the post office.	400	price (\$) per thousand (M)	
3	Bi-fold and insert 8 ½" x 11" Solid Waste Bills and 8 ½" x 11" Brochures into a #10 envelope.	200	price (\$) per thousand (M)	
4	Tri-fold notices size 8 ½" x 11" to be mailed out, from 250 to 10,000 pieces each month	100	price (\$) per thousand (M)	
5	Tri-fold information letters size 8 ½" x 11" to be mailed out, from 250 to 10,000 pieces each month	250	price (\$) per thousand (M)	
6	Bi-fold notices, size 8 ½" x 11"	100	price (\$) per thousand (M)	
7	Bi-fold 8 ½" x 11" Delinquent Tax Bills	160	price (\$) per thousand (M)	
8	Insert bi-folded 8 ½" x 11" Delinquent Tax Bills and a number 9 return envelope into an outside mailer with address showing through the window, and deliver to the Post Office. To be mailed out, increments between 600 and 60,000 bills at a time.	160	price (\$) per thousand (M)	

1. **QUESTION:** I just finished reviewing the country's bid. With the requirement to have an office and warehouse locally, Is it the county's intent to limit potential vendors to only those with facilities in Fulton County?

RESPONSE: No the intent is to have someone local where we can get items out within the time restraints' for state laws on billing and to be able to drop off and pick up brochures and envelopes that are mailed with the bills. There is nothing in the bid that says it has to be Fulton County only.